

CORAL RIDGE TOWERS EAST
REGULATIONS FOR CONTRACTORS AND OUTSIDE WORKERS
CONTRACTORS AND OUTSIDE WORKERS ARE REQUESTED TO READ, SIGN AND
FOLLOW THESE REGULATIONS WHILE WORKING AT CORAL RIDGE TOWERS EAST.

The working hours at Coral Ridge Towers East (CRTE) are Monday-Friday from 8:00 AM to 4:00 PM. All workers must be out of the building by 4:30 PM. Work scheduling should be coordinated with the building Manager.

All Contractors must supply plans, blueprints and permits to the building Manager to be approved prior to commencing work. Any Contractor who is hired to do business at CRTE must present to the building Manager a copy of their license, certificate of liability insurance, and workers compensation. After these documents are presented to the building Manager a permit will be issued to the Contractor to begin the work.

Outside workers and movers must provide insurance papers to the Management Office.

Every outside worker (no exception), who is working for a Contractor and enters CRTE for any business, must register at the Security desk in Receiving on a daily basis and must wear a CRTE badge which will contain their name, name of the Contractor they are working with and the apartment number where they are working. This badge must be worn until the work has been completed.

Outside workers or the Contractors they work for are responsible for any damage to any part of the building's exterior or interior. All hallway floors must be covered with Masonite board supplied by the building to protect the building's carpets.

Workers are not permitted to park in any shareholder's parking space. They must park in Guest parking or in a vendors space if available, which is on a first come, first served basis.

Sidewalks, entrances, driveways, elevators, stairways, corridors, halls, and any other common areas must not be obstructed in any manner.

Fire regulations require that apartment doors and exit doors at the end of the hallways are to remain closed at all times.

All materials being used on any job must be delivered through the Service Elevator, only.

No Contractor or worker shall allow anything to fall or be swept away from the balconies.

No construction waste, whatsoever, shall be placed in the trash room or sent down the trash chute. All workers are responsible for disposal of their waste. All material during demolition is to be removed by the contractor and cannot be left on CRTE premises.

CRTE is a smoke free building. Smoking of any kind is not allowed in any hallways, inside entrance areas or in the common areas at CRTE. Smoking or carrying lighted cigarettes, cigars or pipes are prohibited.

Sound proof insulation under tiles and hardwood floors is required and must be approved by the building Manager. Failure to do so may lead to the removal of the floor at the contractor's expense. Plumbers must be licensed. Neither plastic piping of any kind nor flexible connections to water heaters is to be used for any plumbing alterations. Tankless water heaters are not permitted.

----- **Contractors/Outside Workers Please Sign Below** -----

Working in CRTE Unit # _____ **Contractor's Company Name** _____
Contractor's Signature _____ **Date** _____
Estimated completion date for this job _____